



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 09292021LJS Mitchell HS Fire Alarm System Replacement**

**DEADLINE: September 29, 2021 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A mandatory Pre-Bid Conference will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

**Mitchell HS Fire Alarm Replacement System      Tuesday, September 14, 2021 @ 9:30 AM/CST**  
**658 Mitchell Road, Memphis, TN 38109**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) and Kim Carpenter, [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) by 11:00 AM/CST on September 17, 2021. Subject line of email shall read "Questions –IFB #09292021LJS Mitchell HS Fire Alarm System Replacement". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on September 22, 2021 by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>September 2, 2021</b>
<b>Pre-Bid Meeting</b>	<b>September 14, 2021, @ 9:30 am</b>
<b>Questions or Requests Due</b>	<b>September 17, 2021, @ 11:00am</b>
<b>Questions and Answers Posted</b>	<b>September 22, 2021, @ 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>September 29, 2021, @ 11:00 am</b>

Thank you.  
Procurement Services  
Shelby County Schools